



## **Associated Talmud Torahs of Chicago - An Overview**

The Associated Talmud Torahs (ATT) has supported Orthodox Jewish day schools in the Chicagoland area for nearly 100 years, serving as a unifying central educational partner. The ATT acts as the connective tissue between schools by fostering collaboration among principals, lay leaders, and teachers. The ATT strengthens schools to meet the needs of their diverse student populations, advocates for financial resources, and promotes ongoing growth for educators.

The ATT focuses on four specific pillars: Funding Liaison; Professional Development; REACH; Teacher Welfare & Support.

The ATT seeks to hire a Director of Professional Development who embodies the following characteristics:

- Experience in the Orthodox world with a deep understanding of its full spectrum of practices and beliefs.
- An agile, positive-growth mindset, adept at listening, learning, adapting, and integrating change.
- Recognizes community unity is core and respect for the whole community is essential.
- Confident yet humble, with comfort in forging trusting relationships with internal ATT staff and board, school leaders and teachers, and educational partners and funders.
- High-level organizational skills, as well as being a visionary, strategic, and process-oriented thinker.

With clear priorities in place, the ATT is hiring a skilled and respected Director of Professional Development who aims to build a long-term career supporting this key educational organization.

### **Application Instructions**

If you're passionate about Jewish education and ready to lead our Professional Development team, visit [www.att.org/joinourteam](http://www.att.org/joinourteam) to fill out the application. Phone calls will not be accepted. Review of applications will begin immediately.

## **Director of Professional Development - Professional Job Description**

**JOB TYPE:** Full-Time | On-Site | 3531 Madison St, Skokie, IL 60076

**REPORTS TO:** CEO

### **POSITION SUMMARY**

The Director of Professional Development will create, implement, and assess training programs for teachers working in ATT day schools. Given the diverse range of backgrounds and recruitment among different schools' staff, the Director of Professional Development must be adaptable and respectful toward these differences and comfortable working across the spectrum of Orthodoxy. The Director of Professional Development's primary goal is collaborating with ATT's educators and administrators, helping them enhance their teaching methodologies and pedagogical skills at the individual and system levels - all focused on elevating the students.

### **PRINCIPAL RESPONSIBILITIES**

- Develop, Grow and Deploy Exceptional Professional Development Resources
  - Identify and build relationships with external organizations focused on learning and development who add value and capacity to our Professional Development.
  - Assess and grow our internal capacity to provide Professional Development to ATT schools that we are uniquely qualified to provide.
  - Foster a culture of Continuous Quality Improvement (CQI) using programming data.
  - Build Learning Management System (LMS) for teachers to have growth opportunities always available.
- Working with the ATT Schools
  - Assess the needs of each school and conduct a skills gap analysis to determine areas for improvement with both Tier 1 educators and administrators.
  - Create comprehensive training plans in collaboration with school administration that align with each school's culture, mission, and needs.
  - Plan for a re-envisioned event and execute our annual Teachers Conference Day which services approximately 550 educators throughout the ATT system of schools.
  - Convene learning cohorts of educators based on needs, to allow for peer-to-peer learning opportunities at specific times throughout the year.

- Coaching and Mentoring
  - Expand our coaching offerings and staff for teachers throughout the ATT system.
  - Create coaching tracks based on the needs of the ATT schools.
  - Oversee, support, and manage a team of coaches, mentors, and professional development staff.
- Manage the Professional Development budget and ensure that expenses are within budgetary constraints.

## **QUALIFICATIONS: SKILLS, EXPERIENCE & KNOWLEDGE REQUIREMENTS**

- Bachelor's degree in education or relevant field and ten years of work experience in a related field.
- Master's degree preferred.
- Deep understanding and experience with adult education theory and practice and training: face-to-face, hybrid, and online models.
- Demonstrated ability to think strategically, sell ideas, and have significant impact/influence.
- Must be a results-oriented leader with a strong track record of accomplishments.
- Well-versed in assessment tools, training curriculums, and coaching models/techniques with the ability to relate to educators.
- Demonstrates expert knowledge using data, evidence-based research, benchmarks, training, and business metrics to make critical decisions.

## **COMPENSATION**

The ATT provides a comprehensive compensation package, including health insurance, a 401(k) retirement plan with a significant match, life insurance, and short-term and long-term disability coverage. The salary range is highly competitive at a range of \$ 100,000 to \$120,000, and aligned with the candidate's work experience.